

HR SERVICES



2005

November							December						
S	S	M	T	W	T	F	S	S	M	T	W	T	F
F10			1	2	3	4	31					1	2
	5	6	7	8	9	10		3	4	5	6	7	8
F11	12	13	14	15	16	17	F13	10	11	12	13	14	15
	19	20	21	22	23	24		17	18	19	20	21	22
F12	26	27	28	29	30		F14	24	25	26	27	28	29

Christmas Closedown
 Last working day: Wednesday 21 Dec 05
 Uni Holidays: 22, 23, 27, 28, 29 & 30 Dec 05
 Public Holidays: 26, 27 Dec 04, 2 Jan 06
 (30 Dec 2005 not Uni Holiday for Trades & Services Staff)

2006

January							February							March						
S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
F14	1	2	3	4	5	6				1	2	3				1	2	3		
F15	7	8	9	10	11	12	F17	4	5	6	7	8	F19	4	5	6	7	8		
	14	15	16	17	18	19		11	12	13	14	15		11	12	13	14	15		
F16	21	22	23	24	25	26	F18	18	19	20	21	22	F20	18	19	20	21	22		
	28	29	30	31				25	26	27	28			25	26	27	28	29		

April							May							June						
S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
F21	1	2	3	4	5	6			1	2	3	4						1	2	
	8	9	10	11	12	13	F24	6	7	8	9	10	F26	3	4	5	6	7		
F22	15	16	17	18	19	20		13	14	15	16	17		10	11	12	13	14		
	22	23	24	25	26	27	F25	20	21	22	23	24		17	18	19	20	21		
F23	29	30						27	28	29	30	31	F1	24	25	26	27	28		

July							August							September						
S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
F1	1	2	3	4	5	6	F3			1	2	3	4	F5	30					1
F2	8	9	10	11	12	13	F4	5	6	7	8	9	10	F6	2	3	4	5	6	7
	15	16	17	18	19	20		12	13	14	15	16		9	10	11	12	13	14	
F3	22	23	24	25	26	27	F5	19	20	21	22	23	24	F7	16	17	18	19	20	21
	29	30	31					26	27	28	29	30	31		23	24	25	26	27	28

October							November							December						
S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
F8		1	2	3	4	5	F10				1	2	3	F12	30	31				1
	7	8	9	10	11	12		4	5	6	7	8	9		2	3	4	5	6	7
F9	14	15	16	17	18	19	F11	11	12	13	14	15	16	F13	9	10	11	12	13	14
	21	22	23	24	25	26		18	19	20	21	22	23		16	17	18	19	20	21
F10	28	29	30	31			F12	25	26	27	28	29	30	F14	23	24	25	26	27	28

2007

January							February						
S	S	M	T	W	T	F	S	S	M	T	W	T	F
		1	2	3	4	5					1	2	
F15	6	7	8	9	10	11	F17	3	4	5	6	7	
	13	14	15	16	17	18		10	11	12	13	14	
F16	20	21	22	23	24	25	F18	17	18	19	20	21	
	27	28	29	30	31			24	25	26	27	28	

Pay dates
 Payroll processing deadline
 Public Holidays
 Non Uni Holidays
 Uni holiday/closedown dates
 F? Pay periods

Human Resources Division

Divisional Director	Ms Karen Haywood
Workplace Relations	Director: Andrew Picouleau
International HR Unit	Director: Ms Sue Wales
Policy & Consultancy	Manager: Ms Amanda Birmingham
HR Systems	Manager: Mr Ian Kiddell
HR Services	Manager: Mr Paul Barton
	HR Manager - Operations: Ms Halina Oswald

HR Teams

Please refer to: <http://www.adm.monash.edu.au/sss/hr/teams/>

HR Reception x 56039

Other Staff Services:

Senior Staff Remuneration	Anita Zanchetta	x56993
Senior Staff Appointments	John Noonan	x56367
WorkCover	Katherine Maniatakis	x56034
Superannuation	Maggie Cheah	x56041
Equity & Diversity Centre	Judy Suli	x56923

Public Holidays 2006

- New Year's Day - Monday 2 January
- Australia Day - Thursday 26 January
- Labour Day - Monday 13 March - not uni holiday
- Good Friday - Friday 14 April
- Easter Saturday - Saturday 15 April
- Easter Monday - Monday 17 April
- Easter Tuesday - Tuesday 18 April uni holiday - not public holiday
- Anzac Day - Tuesday 25 April
- Queen's Birthday - Monday 12 June - not uni holiday
- Melbourne Cup - Tuesday 7 November - not uni holiday
- Christmas Day - Monday 25 December
- Boxing Day - Tuesday 26 December

Access to Staff Policies, Enterprise Agreements Staff Forms via the Human Resources Division
 Website: <http://www.adm.monash.edu.au/sss/>

Employee Self Service (ESS)

Website: <https://eservices.monash.edu.au/ess/>