

Form A

**MONASH UNIVERSITY**  
**Paid Outside Work**  
**Disclosure and Approval Form**

<b>Name:</b>	
<b>Personnel Number:</b>	
<b>Classification:</b>	
<b>Fraction:</b>	
<b>Department:</b>	
<b>Faculty/Division:</b>	

**Nature of proposed outside work:**

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**Contact details for organisation work is to be undertaken:**

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**Estimated time to be devoted to the work, and the period over which this approval extends:**

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**University facilities, if any, required/or that may be used to support the work:**

**I intend to undertake this Paid Outside Work :** (tick the appropriate box)

- as University Practice
  - within engagement profile
  - extra to engagement profile

<http://adm.monash.edu/human-resources/forms/paid-outside-work-payment-request.doc>

**Attach Contractor Agreement C**

- in a Private Capacity

**Attach Declaration to this document prior to undertaking private paid outside work (Appendix A Form B).**

For notation or approval (tick the appropriate box)

- Approval     Noted

Signature of staff member: .....

Date approval/notation sought: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_ \_\_ \_\_

Head of Department/School:     Approval     Noted

Signature of Head of Department/School: .....

Date: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_ \_\_ \_\_

Dean or nominee:     Approval     Noted

Signature of Dean or nominee: .....

Date of approval/notation: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_ \_\_ \_\_