



LIVING AWAY FROM HOME DECLARATION

I, declare that;

- during the period 20..... to 20..... I was required to live away from my usual place of residence in order to perform the duties of my employment and that during that period my usual place of residence was

.....
(state place where you usually live)

and the nature of that residence was

and

- during the period the place at which I actually resided was

.....
(state all addresses at which you resided while away from home in the period stated above).

At the completion of this assignment it is my intention to return to my usual place of residence as detailed above. I agree to immediately advise HR Operations if my intention to return to my usual place of residence changes.

(Note that indications of your intention not to return to your usual place of residence would include but not be limited to; submitting an application for Permanent residency or Australian citizenship (non Australian citizens) or purchasing a place of residence in the current work location).

Signature:

Name: **Date:**/...../.....
Print name)

FOR HR OPERATIONS USE ONLY				
Emp No	Processed	Date	Checked	Date

Please return completed & signed form with your Letter of Appointment acceptance to:
HR Operations, Human Resources Division, Monash University, Level 2, Building 2, 195 Wellington Road Clayton 3800

Human Resources Division privacy collection statement is located at <http://privacy.monash.edu/guidelines/collection-personal-information.html#hr>