# PROFESSIONAL STAFF REQUEST FOR REVIEW BY CLASSIFICATION REVIEW COMMITTEE

<table>
<thead>
<tr>
<th>Name of job holder:</th>
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<tbody>
<tr>
<td>Signature of job holder:</td>
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</tr>
<tr>
<td>Contact phone number:</td>
<td></td>
</tr>
<tr>
<td>Position Title:</td>
<td></td>
</tr>
<tr>
<td>Department/Section:</td>
<td></td>
</tr>
<tr>
<td>Current HEW Level:</td>
<td></td>
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<tr>
<td>Date of Evaluation:</td>
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I am aware of the above mentioned staff member’s intention to lodge a request for review by the Classification Review Committee. My endorsement of this form signifies only that I have sighted this request.

<table>
<thead>
<tr>
<th>Supervisors Name:</th>
<th>Signature</th>
<th>Telephone Number</th>
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<tbody>
<tr>
<td>Head of Department:</td>
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<tr>
<td>Dean/Divisional Director:</td>
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Please indicate (*) the nominated contact person, other than the incumbent, who has a detailed knowledge of the position that the Committee can refer any questions to.

I would like to lodge a request to review the recent evaluation of my position on the following basis:

**Training Level or Qualifications**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

**Level of Supervision**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

**Task Level**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

**Organisational Knowledge**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

**Judgement, Independence and Problem Solving**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________