

**PROFESSIONAL STAFF
REQUEST FOR REVIEW BY
CLASSIFICATION REVIEW COMMITTEE**

Name of job holder:	
Signature of job holder:	
Contact phone number:	
Position Title:	
Department/Section:	
Current HEW Level:	
Date of Evaluation:	

I am aware of the above mentioned staff member's intention to lodge a request for review by the Classification Review Committee. My endorsement of this form signifies only that I have sighted this request.

	Signature	Telephone Number
Supervisors Name:		
Head of Department:		
Dean/Divisional Director:		

Please indicate (*) the nominated contact person, other than the incumbent, who has a detailed knowledge of the position that the Committee can refer any questions to.

Please prepare your case for a review of the evaluation of your position in line with the Professional Staff Classification Descriptors contained in the Monash University Enterprise Agreement (Academic and General Staff) 2009. A copy of the Enterprise Agreement may be obtained from Monash HR or accessed at:

<http://adm.monash.edu.au/enterprise-agreements/academic-professional-2009/>

I would like to lodge a request to review the recent evaluation of my position on the following basis:

Training Level or Qualifications

Level of Supervision

Task Level

Organisational Knowledge

Judgement, Independence and Problem Solving
